

DECEMBER 9, 2019
CITY OF PLATO CITY COUNCIL
REGULAR MEETING

The closed meeting of the City Council was called to order by Mayor Tracy Montgomery at 6:08 pm on the 9th day of December, 2019, at the Plato Fire Hall.

City Council members present: Stacy Sohns, Dennis Oltmann, VeeAnn Wood and Neil Engelmann
City Staff present: City Clerk/Treasurer Gerri Scott and Public Works Director Scott Graupmann (not at same time)

Employee performance reviews were conducted.

Closed meeting adjourned at 6:58 pm.

The regular meeting of the City Council was called to order by Mayor Tracy Montgomery at 7:00p.m. on the 9th day of December, 2019, at the Plato Fire Hall.

City Council members present: Stacy Sohns, Dennis Oltmann, VeeAnn Wood and Neil Engelmann
City Staff present: City Clerk/Treasurer Gerri Scott and Public Works Director Scott Graupmann
Guests: Phil Crown (Crown Doors LLC)

Motion: by DO to approve the agenda as presented. Second by NE. All in favor.

PRESENTATIONS/PUBLIC FORUM

Phil Crown presented before council in regard to the addition at Crown Doors and the building permit process and fees that he has paid. He is frustrated with MNSPECT and the Building Code and wanted the Council to be aware of what is going on.

ACTION RELATING TO GUEST(S) PRESENT

GS to arrange a meeting with Mr. Crown, Scott Qualle, VeeAnn Wood and Dennis Oltmann.

Motion: by NE to approve the minutes of the November 12, 2019, regular City Council Meeting. Second by VW. All in favor.

REPORTS

Park and Recreation/Plato Baseball – GS advised the BB Club has paid \$9,140.28 towards the stadium project and the Legion has donated \$4000 toward the stadium project. At year end, Club will be down to owing approximately \$300.

Fire Department – GS advised she is almost through the procedures manual draft. She will then sit down with the Chiefs to review and create a final draft to be sent to the Attorney for review.

Sheriff – none

Plato Planning Commission – Chairman Lloyd Graupmann decided to purchase a new personal computer that he will also use for PPC business. Pursuant to discussion at last council meeting, the City will pay \$120 towards the new computer purchase.

Holiday Lights – Celebration went well. Residents were involved in the decorating and there was a good turn out for the lighting event. Discussion on how to wrap this up and start planning for next year.

Community Hall (short term plan) – none

Ordinance Review – none

Liaisons Reports – NE reported on the Fire Department business meeting. SS reported on the Lions Santa breakfast.

Treasurers Report – **Motion:** by VW to approve the Treasurer’s Report as presented. Second by SS. All in favor. Council was provided with a current bank account balance and internal transfer report.

Approve Claims – The following claims were reviewed for payment:

Check No.	Date	Vendor	Name	Amount
14465	12/9/2019	19	CITY OF GLENCOE	\$8,316.24
14466	12/9/2019	36	GAVIN, JANSSEN & STABENOW LTD	\$383.50
14467	12/9/2019	45	LLOYD GRAUPMANN	\$595.00
14468	12/9/2019	45	LLOYD GRAUPMANN	\$120.00
14469	12/9/2019	46	HAWKINS, INC	\$5.00
14470	12/9/2019	58	KOHL'S SWEEPING SERVICE	\$950.00
14471	12/9/2019	65	LITZAU EXCAVATING	\$263.00
14472	12/9/2019	80	MINNESOTA DEPT OF HEALTH	\$257.00
14473	12/9/2019	120	WM MUELLER & SONS INC	\$300.00
14474	12/9/2019	342	GOPHER STATE ONE CALL	\$2.70
14475	12/9/2019	348	TEAM LAB CHEMICAL CORP	\$243.00
14476	12/9/2019	435	MCLEOD CO SHERIFF'S OFFICE	\$106.88
14477	12/9/2019	468	HOME SOLUTIONS	\$141.83
14478	12/9/2019	491	OLTMANN DENNIS	\$438.66
14479	12/9/2019	544	GERALDINE A SCOTT	\$646.61
14480	12/9/2019	547	CENTURYLINK	\$312.13
14481	12/9/2019	549	VALLEY VIEW ELECTRIC INC.	\$203.43
14482	12/9/2019	585	WOOD VEEANN	\$438.66
14483	12/9/2019	598	GRAUPMANN SCOTT	\$1,332.97
14484	12/9/2019	710	ENGELMANN DEAN	\$340.00
14485	12/9/2019	719	SOHNS STACY L	\$438.66
14486	12/9/2019	720	MONTGOMERY TRACY	\$854.24
14487	12/9/2019	721	MID-AMERICAN RESEARCH CHEM	\$1,254.79
14488	12/9/2019	738	POTENTIA MN SOLAR FUND 1 LLC	\$597.54
14489	12/9/2019	765	ENGELMANN, NEIL	\$438.66
FIRE DEPARTMENT:				
3865	12/9/2019	146	MICHAEL EGGERS	\$1,200.00
3866	12/9/2019	453	CITY OF PLATO	\$156.06
3867	12/9/2019	593	NEUBARTH RYAN	\$599.00
3868	12/9/2019	598	GRAUPMANN SCOTT	\$599.00
3869	12/9/2019	621	ENGELMANN RYAN	\$599.00
3870	12/9/2019	630	BARLAU CHRIS	\$26.10
3871	12/9/2019	640	MN FIRE SERVICE CERT BOARD	\$50.00
3872	12/9/2019	651	ULTIMATE SAFETY CONCEPTS INC	\$392.00
3873	12/9/2019	655	BRUCH NATHAN	\$599.00
INTERIM CLAIMS PAID:				
14454	11/25/2019	88	XCEL ENERGY	\$953.06
14457	11/25/2019	92	PLATO C STORE	\$238.51
14462	11/25/2019	598	GRAUPMANN SCOTT	\$1,332.97
14438	11/12/2019	98	POSTMASTER	\$320.00
14453	11/25/2019	79	CENTERPOINT ENERGY	\$118.49
14455	11/25/2019	90	MNSPECT	\$370.36
14456	11/25/2019	91	PERA	\$462.80
14458	11/25/2019	239	MCLEOD CO-OP POWER	\$203.03
14459	11/25/2019	474	+T++MOBILE	\$106.10
14460	11/25/2019	504	MINI BIFF, LLC	\$121.89
14461	11/25/2019	544	GERALDINE A SCOTT	\$1,201.95
14463	11/25/2019	732	VISA	\$245.87
14464	11/25/2019	777	TOSHIBA BUSINESS SOLUTIONS USA	\$75.02
	11/08/2019		US Treasury (online) November payroll tax deposit	\$1,653.16

FIRE DEPARTMENT:

3862	11/25/2019	92	PLATO C STORE	\$168.62
3861	11/25/2019	79	CENTERPOINT ENERGY	\$108.28
3863	11/25/2019	526	ZOLL MEDICAL CORPORATION	\$77.30
3864	11/25/2019	715	BRENDA SCHULTZ CLEANING SERV	\$240.00

Motion: by VW to approve payment of the above-stated claims, with the addition of MNSPECT for \$287.70, Plato C Store for \$138.82, Glencoe Co-op Assn for \$240.95, Plato Fire Department for \$9,337.09, Seating and Athletic Facility Enterprises LLC for \$49,700.00 and Glencoe Fleet Supply for \$150.13. Second by NE. All in favor.

UNFINISHED BUSINESS:

GS stated she is still researching the right of way on Main Street in regard to the tree. Discussion about reaching out to the resident before doing more.

NEW BUSINESS:

The 2020 Emergency Services Contract with Bergen Township was presented for approval. **Motion:** by NE to enter into the 2020 Emergency Services Contract with Bergen Township as submitted. Second by DO. All in favor.

The 2020 Emergency Services Contract with Camden Township was presented for approval. **Motion:** by SS to enter into the 2020 Emergency Services Contract with Camden Township as submitted. Second by VW. All in favor.

GS presented a new Commercial Lease Agreement with Dean Engelmann for the lease of a strip of land to the North of the ballfields. The new agreement is identical to the one expiring this month with a lease annual rate of \$340. The Agreement will be for 3 years. **Motion:** by VW to enter into/renew said Lease Agreement with Dean Engelmann. Second by DO. All in favor.

The 2020 Assessment Contract was presented for approval. There were no changes in the contract or the amount for the new year. **Motion:** by SS to enter into the 2020 Assessment Contract with McLeod County for 2020. Second by NE. All in favor.

A donation has been received in the amount of \$334.01 from the Plato Lions to be applied towards the playground equipment purchase. **Motion:** by NE to accept the Plato Lions donation for its specified use. Second by DO. All in favor.

A donation has been received in the amount of \$4,000.00 from the Plato Legion to be used towards the Blue Jay Stadium project. **Motion:** by SS to accept the Plato Legion donation for its specified use. Second by NE. All in favor.

MAINTENANCE REPORT:

- SG reported the Dept of Health has concluded all water testing and everything was fine.
- SG is requesting to use vacation days December 13 and to carry over seven 2019 vacation days into next year, but will take two on January 2 and 3. DO to cover. Council was fine with this arrangement.
- Discussion held in regard to snowplowing and what the Council would like SG to do versus Muellers. SG plowed with the pickup for today's snow and it took about 3 hours. He is unable to apply the same amount of down-pressure as Muellers and so snow gets left compacted on the streets and then he has to call to get intersections sanded. Council is leaving it to SG's discretion as to what he can handle and when he needs to call Muellers.

CLERKS REPORT

- GS advised the annual audit will take place the first week in March.
- The annexation process for the land owned by Mike Hawkins is near complete. The paperwork has processed through the State and is now at the County for processing. Still hopeful it will all be done before end of the year.
- GS talked to the owner of the property at 209 2nd Avenue NW in regard to unlicensed vehicles parked on the premises. Owner stated they are making arrangements for one to be removed. The other vehicle has some title issues that they are hoping to resolve and then it will be licensed.
- GS advised the insurance renewal process is almost complete.

- GS has been in contact with the business that was behind on their economic development loan payments. They are now on a plan to get caught up and should be back on track by February. However, now there is another loan that is behind. GS will continue to follow-up.
- Discussion held in regard to the computer upgrades. GS to talk with System House about upgrading the City and the Fire Department computer.
- GS advised there is an Election Meeting for City Clerks on December 17, 2019, to discuss the upcoming procedures for the March 3, 2020, Presidential Primary.
- Short discussion on internet service at the hall versus obtaining a Hot Spot.
- The Census representative stopped again. He stated they are still looking for workers. He wanted to stress again how important it is to make sure everyone responds. Survey information should be going out in February.
- The 2020 budget meeting will be held on Saturday, December 14, 2019, at 8:00am.

OTHER

none

Motion: by NE to adjourn meeting. Second by DO. Meeting adjourned at 9:40 pm.

Tracy Montgomery
Mayor

Gerri Scott
Clerk/Treasurer