

JANUARY 10, 2022
CITY OF PLATO CITY COUNCIL
REGULAR MEETING

The regular meeting of the City Council was called to order by Mayor Tracy Montgomery at 7:01p.m. on the 10th day of January 10, 2022, at the Plato Fire Hall.

City Council members present: VeeAnn Wood, Dennis Oltmann, Stacy Sohns and Neil Engelmann

City Staff present: Public Works Director Scott Graupmann and Clerk/Treasurer Gerri Scott

Guests: none

Motion: by SS to approve the agenda as presented. Second by VW. All in favor.

PRESENTATIONS/PUBLIC FORUM

ACTION RELATING TO GUEST(S) PRESENT

Motion: by SS to approve the minutes of the December 13, 2021, regular City Council Meeting with one correction. Second by NE. All in favor.

REPORTS

Plato Planning Commission – none

Fire Department – none

Sheriff – none

Committee Reports:

Holiday Lights/Decorating – Park lights will be off for season on Friday. SG is already working on taking the lights down around town. SG is working with Boy Scouts to help take the lights down in the park. VW to discuss with committee about upkeep/maintenance of the decorations when up.

Liaison’s – SS reported the pork chop event went well. Sold all 250 tickets.

Treasurers Report – **Motion:** by VW to approve the Treasurer’s Report presented. Second by NE. All in favor. Council was provided with a current bank account balance/internal transfer report.

Approve Claims – The following claims were reviewed for payment:

Check No.	Date	Vendor	Name	Amount
15302	1/10/2022	19	CITY OF GLENCOE	\$8,601.57
15303	1/10/2022	65	LITZAU EXCAVATING	\$14,088.00
15304	1/10/2022	91	PERA	\$403.03
15305	1/10/2022	92	PLATO C STORE	\$305.56
15306	1/10/2022	120	WM MUELLER & SONS INC	\$1,712.50
15307	1/10/2022	342	GOPHER STATE ONE CALL	\$5.40
15308	1/10/2022	407	REGION V EMERGENCY MGMT	\$15.00
15309	1/10/2022	490	OMNI-SITE	\$828.00
15310	1/10/2022	496	DAKOTA SUPPLY GROUP	\$555.18
15311	1/10/2022	541	KNIFE RIVER CORPORATION	\$3,034.44
15312	1/10/2022	544	GERALDINE A SCOTT	\$823.19
15313	1/10/2022	547	CENTURYLINK	\$314.00
15314	1/10/2022	549	VALLEY VIEW ELECTRIC INC.	\$992.44

15315	1/10/2022	555	KEN'S EXCAVATION	\$705.00
15316	1/10/2022	562	GLENCOE FLEET SUPPLY	\$14.99
15317	1/10/2022	598	GRAUPMANN SCOTT	\$1,409.31
15318	1/10/2022	747	REC-TECH OUTDOOR SOLUTIONS	\$219.32
15319	1/10/2022	793	HILGERS PLUMBING, HEATING	\$180.00
15320	1/10/2022	797	CLABO THOMAS	\$332.46
15321	1/10/2022	798	MN DEPARTMENT OF AGRICULTURE	\$10.00
15322	1/10/2022	828	MUSCO SPORTS LIGHTING LLC	\$119,500.00
FIRE DEPARTMENT:				
4133	1/10/2022	92	PLATO C STORE	\$137.46
4134	1/10/2022	453	CITY OF PLATO	\$157.00
4135	1/10/2022	809	BATTERIES + BULBS	\$175.42
INTERIM CLAIMS PAID:				
15288	12/28/2021	79	CENTERPOINT ENERGY	\$399.80
15289	12/28/2021	88	XCEL ENERGY	\$937.07
15290	12/28/2021	91	PERA	\$492.93
15291	12/28/2021	239	MCLEOD CO-OP POWER	\$95.10
15292	12/28/2021	491	OLTMANN DENNIS	\$50.00
15293	12/28/2021	504	MINI BIFF, LLC	\$126.99
15294	12/28/2021	544	GERALDINE A SCOTT	\$1,284.35
15295	12/28/2021	585	WOOD VEEANN	\$50.00
15296	12/28/2021	598	GRAUPMANN SCOTT	\$1,409.42
15297	12/28/2021	719	SOHNS STACY L	\$50.00
15298	12/28/2021	720	MONTGOMERY TRACY	\$50.00
15299	12/28/2021	732	VISA	\$255.14
15300	12/28/2021	765	ENGELMANN, NEIL	\$50.00
15301	12/28/2021	777	TOSHIBA BUSINESS SOLUTIONS USA	\$75.02
	1/2022		US Treasury (online) December payroll tax deposit	\$1,437.78
	1/2022		MN Department Revenue – 4 th qtr withholding	\$523.00
FIRE DEPARTMENT:				
4128	12/28/2021	79	CENTERPOINT ENERGY	\$175.09
4129	12/28/2021	453	CITY OF PLATO	\$671.39
4130	12/28/2021	600	EMERGENCY MED TRAINING SPEC	\$695.00
4131	12/28/2021	715	BRENDA SCHULTZ CLEANING SERV	\$300.00
4132	12/28/2021	594	VOLUNTEER FFS' BENEFIT ASSN	\$215.00

Motion: NE approve payment of the above-stated claims with the addition of MNSPECT for \$934.46. Second by SS. All in favor.

UNFINISHED BUSINESS:

Extension of sewer service on 4th Avenue SE – GS and SG are still exploring options

Brief discussion on 200 Main Street East complaint. City Attorney has been contacted. Complainant is exploring different options.

Discussion on the new drafts presented of the Public Works PTO policy and the Clerk/Treasurer PTO policy. **Motion:** by NE to adopt the Public Works PTO policy as presented. Second by SS. All in favor. **Motion:** by SS to adopt the Clerk/Treasurer PTO policy with one correction. Second by NE. All in favor.

NEW BUSINESS:

Motion: by NE to accept the donation of \$1485 from the Howard Lemke family to be given to the Fire Department to be used for equipment. Second by VW. All in favor.

Motion: by NE to accept the donation of \$2500 from the Plato American Legion to be used for the floor in the Community Hall. Second by SS. All in favor.

Motion: by VW to approve the gambling permit for the GSL Trap Team to host a raffle at the King Pin Pub on March 26, 2022. Organization is responsible for all paperwork with the State. Second by NE. All in favor

Motion: by NE to enter into 3-year contract with Quality Flow for annual lift stations and ARV inspections. Second by VW. All in favor.

Motion: by SS to enter into the 2022 Emergency Services Contract with Bergen Township, Camden Township and Helen Township. Second by NE. All in favor.

Motion: by DO to adopt the 2022 Holiday Schedule as presented. Second by SS. All in favor. **RESOLUTION 2022-01**

Motion: by NE to adopt the 2022 Boards, Committees, Liaisons as presented. Second by VW. All in favor.
RESOLUTION 2022-02

Motion: by SS to adopt the 2022 Salaries and Compensation with a change in the general labor rate to \$12.00 per hour. Second by VW. All in favor. **RESOLUTION 2022-03**

Motion: by NE to adopt the 2022 Fees, Licenses, Rentals schedule as presented. Second by VW. All in favor.
RESOLUTION 2022-04

Motion: by VW to adopt the 2022 Water and Sewer rates as presents. Second by NE. All in favor. GS to send out rates to all residents. **RESOLUTION 2022-05**

Motion: by DO to designate The Chronicle as the legal newspaper for the City. Second by SS. All in favor.

Council verified the City will keep the mail-in ballot system for the upcoming elections.

MAINTENANCE REPORT:

- SG presented a quote from Modern Concrete Coatings to coat the entrance and bathrooms in the Community Hall. Cost will be covered by Plato American Legion donations. **Motion:** by VW to proceed with coating per the quote presented. Second by SS. All in favor.

CLERKS REPORT

- GS presented the utility bill for 209 2nd Ave NW. There was a large consumption of water that they do not know why. After discussion, **Motion:** by DO to provide a \$100 one-time credit. Second by VW. All in favor.
- GS advised the annual audit is scheduled for February 28-March 2. Audit pre-meeting is January 18.
- GS advised that financial records (claims, bank statements, reports) up through 2011 have been destroyed by shredding.
- GS provided a brief update on the ARPA funds
- A check in the amount of \$6,123 was received from the League of MN Cities as a property/casualty premium dividend.

OTHER

none

Motion: by NE to adjourn meeting. Second by SS. Meeting adjourned at 9:00pm.

Tracy Montgomery
Mayor

Gerri Scott
Clerk/Treasurer