

FEBRUARY 13, 2023  
CITY OF PLATO CITY COUNCIL  
REGULAR MEETING

The regular meeting of the City Council was called to order by Mayor Neil Engelmann at 7:00pm on the 13<sup>th</sup> day of February, 2023, at the Plato Fire Hall.

City Council members present: Stacy Sohns, Kyle Strobel, Dennis Oltmann and Peggy Flusemann

City Staff present: Public Works Director Scott Graupmann and Clerk/Treasurer Gerri Scott

Guests: Tammi Vorlicek, Marlo Lepel

**Motion:** by SS to approve the revised agenda as presented. Second by KS. All in favor.

PRESENTATIONS/PUBLIC FORUM

Tammi Vorlicek and Marlo Lepel presented before council to request using the Community Hall for pickleball.

**Motion:** by KS to approve the minutes of the January 9, 2023, regular City Council Meeting. Second by PF. All in favor.

REPORTS

Committee Reports:

Plato Planning Commission:

- Council was provided with information relating to an expansion at Crown Door
- Council was provided with information relating to a potential property line change on Main Street. Planning Commission recommendation was not presented at this time.
- Short discussion on the Comprehensive Plan workshop and moving forward with the update

Plato Fire Department:

- 2024-2026 valuations were provided, along with the updated budget for 2024 using those valuations.
- Paid-on-call was approved at the annual budget meeting. Work will now begin to draft an outline of the program and will be incorporated with the annual review of the Standard Operating Guidelines.

Sheriff: Call reports for 3<sup>rd</sup> and 4<sup>th</sup> quarters of 2022 were provided.

Water meters – SG provided an updated quote for the water meter replacement. Quote does not include installation.

Public Works building was discussed. SG and KS looked at the buildings in town for sale. KS to check on building in/near a flood plain.

Plato Lions – SS reported on their events

Treasurers Report – **Motion:** by KS to approve the Treasurer’s Report presented. Second by SS. All in favor. Council was provided with a current bank account balance/internal transfer report.

Approve Claims – The following claims were reviewed for payment:

Check No.	Date	Vendor	Name	Amount
15687	2/13/2023	19	CITY OF GLENCOE	\$8,012.00
15688	2/13/2023	36	GAVIN, JANSSEN & STABENOW LTD	\$159.50
15689	2/13/2023	46	HAWKINS, INC	\$10.00
15690	2/13/2023	92	PLATO C STORE	\$560.89
15691	2/13/2023	98	POSTMASTER	\$94.00
15692	2/13/2023	120	WM MUELLER & SONS INC	\$1,990.50
15693	2/13/2023	249	CROWN DOORS LLC	\$100.00
15694	2/13/2023	342	GOPHER STATE ONE CALL	\$50.00
15695	2/13/2023	441	DIANE SCHRADER	\$56.38
15696	2/13/2023	491	OLTMANN DENNIS	\$83.00
15697	2/13/2023	504	MINI BIFF, LLC	\$138.72
15698	2/13/2023	544	GERALDINE A SCOTT	\$1,524.97
15699	2/13/2023	547	CENTURYLINK	\$324.23
15700	2/13/2023	562	GLENCOE FLEET SUPPLY	\$108.46
15701	2/13/2023	598	GRAUPMANN SCOTT	\$1,517.89
15702	2/13/2023	629	ARNOLD'S OF GLENCOE, INC	\$56.72
15703	2/13/2023	703	STAR GROUP LLC	\$35.96
15704	2/13/2023	738	POTENTIA MN SOLAR FUND 1 LLC	\$180.88
15705	2/13/2023	747	REC TECH SALES & SERVICE	\$1,682.19
15706	2/13/2023	748	CORE AND MAIN LP	\$9,692.24
15707	2/13/2023	794	TREETOP PRODUCTS INC	\$2,061.36
<b>FIRE DEPARTMENT:</b>				
4250	2/13/2023	398	WIGFIELD DESIGN	\$108.00
4251	2/13/2023	453	CITY OF PLATO	\$840.88
4252	2/13/2023	640	MN FIRE SERVICE CERT BOARD	\$430.50
4253	2/13/2023	674	SCHLECHTER JAMIE	\$90.98
4254	2/13/2023	688	ALLINA HEALTH SYSTEM	\$550.00
4255	2/13/2023	715	BRENDA SCHULTZ CLEANING SERV	\$240.00
4256	2/13/2023	829	STEPIEN STEPHANIE	\$1,136.96
<b>INTERIM CLAIMS PAID:</b>				
15677	1/23/2023	67	LMCIT	\$22,789.00
15678	1/23/2023	79	CENTERPOINT ENERGY	\$1,053.50
15679	1/23/2023	85	MN DEPT OF LABOR & INDUSTRY	\$17.57
15680	1/23/2023	88	XCEL ENERGY	\$1,548.49
15681	1/23/2023	239	MCLEOD CO-OP POWER	\$91.21
15682	1/23/2023	490	OMNI-SITE	\$870.00
15683	1/23/2023	544	GERALDINE A SCOTT	\$1,042.90
15684	1/23/2023	598	GRAUPMANN SCOTT	\$1,517.89
15685	1/23/2023	732	VISA	\$265.58
15686	1/23/2023	777	TOSHIBA BUSINESS SOLUTIONS USA	\$112.01
			US Treasury (online) January payroll tax deposit	\$1,521.82
			PERA contribution (online) for 1/1-15/23payroll	\$460.96
			PERA contribution (online) for 1/16-31/23payroll	\$556.38
			MN Dept of Revenue-4 <sup>th</sup> Q Withholding (online)	\$593.00
			MN Dept of Revenue-2022Sales Tax (online)	\$557.00
<b>FIRE DEPARTMENT:</b>				
4246	1/23/2023	79	CENTERPOINT ENERGY	\$672.03
4247	1/23/2023	398	WIGFIELD DESIGN	\$730.00
4248	1/23/2023	590	MN STATE FIRE CHIEFS ASSOC	\$340.00
4249	1/23/2023	801	MCLEOD CTY FIRE CHIEFS ASSOC	\$381.35

**Motion:** by SS to approve payment of the above-stated claims along with Security Bank for \$21,895.16 (fire truck payment) and Menards for \$55.12. Second by PF. All in favor.

UNFINISHED BUSINESS:

none

NEW BUSINESS:

**Motion:** by KS to accept the \$2,061.36 donation from the Plato Lions for purchase of two picnic tables for the park. Second by DO. All in favor.

**Motion:** by KS to accept the \$10,000 donation from the Plato American Legion to be used for construction of the new park shelter. Second by PF. All in favor.

**Motion:** by SS to issue a one-day malt liquor license to the Plato Fire Relief Association for the fish fry on Saturday, February 18. Second by KS. All in favor.

Purchase of a walk-behind snow blower for \$1,349.00 from Rec-Tech was presented by email to council on January 12, 2023. OK to purchase by responding email by PF (1/12/2023), SS (1/13/2023), and KS (1/17/2023). No response from DO. Snow blower was purchased.

COUNCIL REQUEST:

At the request of KS, backup of the public works position was discussed. It was determined there needs to be an idea of what tasks need to be done and who would cover those tasks. SG and KS to meet to discuss how to get a plan in place.

DO presented a drawing of the park shelter. Council decided on a brown roof with ivory gables and posts. DO to get a revised contract. GS to check on whether a building permit is needed.

MAINTENANCE REPORT:

- Snow plowing and snow removal was discussed. Specifically, the easement/plotted alleyway area between McLeod Avenue and 1<sup>st</sup> Avenue NE. GS to check on options relating to the plotted alleyway. If residents have concerns, they should come to the council meeting with them.
- SG presented a quote from Rec Tech for a new lawn mower. **Motion:** by KS to purchase the new mower as presented in the quote. Second by SS. All in favor.
- Discussion on playground mulch. It was determined one load is needed this year. **Motion:** by KS to purchase one load (140CY) of mulch. Second by PF. All in favor. GS to provide final cost figure to council.
- SG has requested a PTO day on February 23.
- Couple of residents have reported opossums in town. SG to visit Great Oak to determine if coming from there.

CLERKS REPORT

- Discussion in regard to the issuance of temporary malt liquor licenses. GS provided a copy of the MN Statute. City will continue to issue as they have done in the past.
- GS met with NE and PF to discuss the accounting and utility billing software. It was determined to continue with the current software. An Office update will need to be completed and possible purchase of a new laptop. GS to check on pricing.
- Audit will begin on February 27.

OTHER

none

**Motion:** by SS to adjourn meeting. Second by PF. Meeting adjourned at 10:01pm.

Neil Engelmann  
Mayor

Gerri Scott  
Clerk/Treasurer