

SEPTEMBER 11, 2023  
CITY OF PLATO CITY COUNCIL  
REGULAR MEETING

The regular meeting of the City Council was called to order by Mayor Neil Engelmann at 7:01pm on the 11<sup>th</sup> day of September, 2023, at the Plato Fire Hall.

City Council members present: Stacy Sohns, Kyle Strobel, and Dennis Oltmann

City Staff present: Public Works Director Scott Graupmann and Clerk/Treasurer Gerri Scott

Guests: Gavin Lofgren

**Motion:** by KS to approve the agenda as presented. Second by DO. All in favor.

PRESENTATIONS/PUBLIC FORUM

none

**Motion:** by SS to approve the minutes of the August 14, 2023, regular City Council Meeting. Second by KS. All in favor.

REPORTS

Committee Reports:

Plato Planning Commission - none

Plato Fire Department: A selection committee will be needed for officer positions up for election. KS to attend the committee interviews on behalf of council.

McLeod County Sheriff – none

Park and Recreation:

- Discussion on preparing a “future plan” for the parks and fields in Plato. No action taken.

Holiday Lights/Decorating

- Committee is meeting on September 19.
- Diane Schrader would like to purchase a lighted Christmas tree frame for \$345. **Motion:** by KS to purchase the lighted Christmas tree frame. Second by SS. All in favor.

Ordinance Review:

- Discussion on the allowable time period for parking of any non-motor vehicle on the city streets. It was determined three days (72 hours). GS is near completion of the draft of ordinances. After discussion, it was decided the documents should go to the City Attorney with a possible cap on the time billed.

Treasurers Report – **Motion:** by SS to approve the Treasurer’s Report presented. Second by KS. All in favor. Council was provided with a current bank account balance/internal transfer report. **Motion:** by SS to transfer \$75,000 from the general fund checking to the general fund money market. Second by KS. All in favor.

Approve Claims – The following claims were reviewed for payment:

Check No.	Date	Vendor	Name	Amount
15902	9/11/2023	19	CITY OF GLENCOE	\$7,960.85
15903	9/11/2023	46	HAWKINS, INC	\$10.00
15904	9/11/2023	61	LEAGUE OF MINNESOTA CITIES	\$584.00
15905	9/11/2023	74	MCLEOD PUBLISHING INC	\$41.60
15906	9/11/2023	80	MINNESOTA DEPT OF HEALTH	\$393.00
15907	9/11/2023	90	MNSPECT, LLC	\$1,273.57
15908	9/11/2023	92	PLATO C STORE	\$386.54
15909	9/11/2023	342	GOPHER STATE ONE CALL	\$13.50
15910	9/11/2023	544	GERALDINE A SCOTT	\$1,073.24
15911	9/11/2023	547	CENTURYLINK	\$321.53
15912	9/11/2023	555	KEN'S EXCAVATION	\$2,200.00
15913	9/11/2023	562	GLENCOE FLEET SUPPLY	\$7.49
15914	9/11/2023	598	GRAUPMANN SCOTT	\$1,517.89
15915	9/11/2023	629	ARNOLD'S OF GLENCOE, INC	\$250.65
15916	9/11/2023	779	NR BRUCH CONCRETE	\$2,530.00
<b>FIRE DEPARTMENT:</b>				
4315	9/11/2023	92	PLATO C STORE	\$108.88
4316	9/11/2023	453	CITY OF PLATO	\$160.76
4317	9/11/2023	715	BRENDA SCHULTZ CLEANING SERV	\$300.00
4318	9/11/2023	729	GREATER MN COMMUNICATIONS	\$496.33
4319	9/11/2023	824	ANCOM COMMUNICATIONS	\$76.76
<b>INTERIM CLAIMS PAID:</b>				
15888	8/17/2023	843	BRAD RADTKE AND ASSOC	\$12,900.00
15889	8/28/2023	36	GAVIN, JANSSEN & STABENOW LTD	\$420.50
15890	8/28/2023	79	CENTERPOINT ENERGY	\$54.30
15891	8/28/2023	88	XCEL ENERGY	\$1,734.96
15892	8/28/2023	92	PLATO C STORE	\$80.03
15893	8/28/2023	239	MCLEOD CO-OP POWER	\$92.56
15894	8/28/2023	504	MINI BIFF, LLC	\$134.64
15895	8/28/2023	544	GERALDINE A SCOTT	\$1,300.09
15896	8/28/2023	598	GRAUPMANN SCOTT	\$1,517.89
15897	8/28/2023	732	VISA	\$232.80
15898	8/28/2023	777	TOSHIBA BUSINESS SOLUTIONS USA	\$117.05
15899	8/28/2023	848	PLATO BASEBALL CLUB	\$40.00
15900	8/28/2023	849	GSL ACTIVITIES	\$150.00
15901	8/28/2023	850	SHARE CORPORATION	\$195.31
			US Treasury (online) August payroll tax deposit	\$1,450.70
			PERA contribution (online) for 8/1-15/23payroll	\$511.73
			PERA contribution (online) for 8/16-31/23payroll	\$467.06
<b>FIRE DEPARTMENT:</b>				
4310	8/28/2023	79	CENTERPOINT ENERGY	\$28.77
4311	8/28/2023	619	VOS CONSTRUCTION INC.	\$297.50
4312	8/28/2023	651	ULTIMATE SAFETY CONCEPTS INC	\$490.94
4313	8/28/2023	688	ALLINA HEALTH SYSTEM	\$350.63
4314	8/28/2023	729	GREATER MN COMMUNICATIONS	\$51.54

**Motion:** by KS to approve payment of the above-stated claims. Second by SS. All in favor.

UNFINISHED BUSINESS:

Park Shelter update: (motion by email, 8/15/2023 at 3:08p) **Motion:** to enter into new contract with Brad Radtke and Assoc for construction of the park shelter with changes required due to soil instability and to issue an interim check for materials delivery and change order. Approve by: KS (8/15 – 4:30p), PF (8/15 – 5:59p), SS (8/16 – 1:38p), DO (in person 8/15), and NE (8/15 – 3:17p). All in favor. DO is following up on the timing of the build.

Cannabis Regulation: GS provided McLeod County's draft ordinance for review and consideration. County Commissioners have requested a Resolution in support from the cities. **Motion:** by DO to provide a resolution in support of McLeod County's proposed ordinance. Second by KS. All in favor. GS provided examples for signage in the park in regard to tobacco and cannabis use. DO had received a quote of \$40 per sign. GS received a quote for \$22 per sign. Council chose one design and requested one addition. GS to check on addition. OK to order 10 signs to be hung by the parks and ballfields, once final design is approved.

Water Meters: After the last council meeting, SG researched and advised that no payment was required at the time of purchase of the water meter system, so a motion to purchase was presented to council by email on 8/15/2023. A unanimous approval vote was not received, so no action was taken. Discussion on reservations to purchasing now. SG provided some additional information relating to installation. After discussion, SG to start the lead line inspections and to include I/I inspections. At that time, he should also check the water meter valves and advise the homeowner if the valves need to be addressed before water meter installation.

NEW BUSINESS:

The 2024 Preliminary Levy was discussed. **Motion:** by KS to set the 2024 preliminary levy at \$294,471 (General - \$234,671, Sewer - \$32,000, Water - \$27,800). Second by DO. All in favor.

COUNCIL REQUEST:

none

MAINTENANCE REPORT:

- GS advised that emerald ash bore has been found in McLeod County. The County is going to take a reactive approach, but suggested that cities create their own plan, starting with a tree audit. Discussion of trees in the park and at the ballfields. The tree stumps still need to be ground out and that service was not included on the bid. SG to get bids to have it done.
- SG presented a snow removal quote from WM Mueller & Sons. After discussion, **Motion:** by KS to enter into the contract with Wm Mueller & Sons for the 2023-24 snow season as presented. Second by DO. All in favor.
- Gentleman contacted SG about doing some community service. Council approved and SG is to come up with projects like painting the wood picnic table.
- Discussion on the park being dirty after events in the hall. GS will check with security if he can do a walk-through of the park. GS will also add something to the rules about checking the park for garbage that may have been carried out. Also, will add something that prohibits the use of glass bottle beer.
- SG would like off on Friday, September 15. DO to cover. Council approved.

CLERKS REPORT

- Discussion in regard to the upcoming budget and personnel meetings. Meetings will take place in October, November and December, as was done last year. GS to send dates.
- The GSL Community Schools group is starting again on October 12.

OTHER

none

**Motion:** by SS to adjourn meeting. Second by DO. Meeting adjourned at 10:09pm.

Neil Engelmann  
Mayor

Gerri Scott  
Clerk/Treasurer